

AUGUST 25 – MEETING 34

VOLUME 28

The Ross County Board of Commissioners met on this day, August 25, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioner James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the August 18, 2025 meeting, be approved as submitted. On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Glass moved, Mr. Lowe seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	TOTAL VALUE
VOCA	Gla Fiber	177.12
VOCA	KATHY RICHARDSON	82
VOCA	Worlwide Media	37.5
VOCA	T-Mobile USA Inc	28.21
Veterans Service Commission	Finley, John	178.75
Veterans Service Commission	Terry Daudy	36.46
Veterans Service Commission	American Electric Power	266.16
Veterans Service Commission	Richard Marston	123.75
Veterans Service Commission	Robert Davis	364.38
Veterans Service Commission	McGee, Matt	247.51
Veterans Service Commission	Seawards, Randy A.	481.25
Veterans Service Commission	Hardy Memorial	944.07
Veterans Service Commission	Hardy Memorial	14600.93
Veterans Service Commission	Southern Ohio Shredding LLC	57.5
Veterans Service Commission	Haller Funeral Home, LLC	1000
Treasurer	Office City Express	5.92
Treasurer	Gannett Ohio LocaliQ	2258.4
Treasurer	Smartkill Ltd	1024.15
Treasurer	Glacier Mountain Bottled Water	24.25
Sheriff	Purchase Power	20.2
Sheriff	Purchase Power	161.56
Sheriff	Purchase Power	141.37
Sheriff	Purchase Power	686.62
Sheriff	DTB Distributors, Inc.	71.8
Sheriff	DTB Distributors, Inc.	1120.33
Sheriff	DTB Distributors, Inc.	741.21
Sheriff	Adena Medical Group, LLC	164.53
Sheriff	Adena Health System	25.46
Sheriff	Aramark Services, Inc	8454.57
Sheriff	Ohio Peace Officer Training Academy	920
Sheriff	Penwell, Julia	573.21
Sheriff	Gla Fiber	2320.07
Sheriff	Gla Fiber	774.95
Sheriff	Ohio Peace Officer Training Academy	460
Sheriff	ALEXIS ALATORRE-AVILES	554.71
Sheriff	Encamilla, Vanessa	352
Sheriff	Janina Johnson	184
Sheriff	Central Center Hardware	74.71
Sheriff	American Electric Power	18878.68
Sheriff	Davis Tire of Chillicothe	679.56
Sheriff	Treasurer of State	539
Sheriff	DPS Media, Inc	30.18
Sheriff	South Central Power Company	51.45
Sheriff	JOSHUA SHEARS	41.82
Sheriff	Modern Office Methods, Inc.	407.28
Sheriff	Modern Office Methods, Inc.	330.96
Sheriff	Modern Office Methods, Inc.	378.73
Sheriff	Columbia Gas of Ohio, Inc.	1276.38
Sheriff	Ross County Sheriff's Dept.	3528.54
Ross County Court System	Gordon Florch Co, Inc.	488.19
Ross County Court System	US Bank Equipment Finance	869.76
Ross County Court System	Quill Corporation	214.95
Recorder	Glacier Mountain Bottled Water	17.5
Recorder	GOVOS INC	2831.22
Prosecuting Attorney	Southern Ohio Shredding LLC	34.5
Probate Court	Hill, Laura J.	600
Probate Court	BRANDY MCCORD	78
Planning Commission	Athens County Historical Society	52437.53
Planning Commission	Athens County Historical Society	71788.69
Planning Commission	Athens County Historical Society	35420
Planning Commission	C.T. CONSULTANTS INC	38440
Planning Commission	Mount Zion Black Cultural Center	160690.4
Planning Commission	NEW RIVER ENGINEERS INC	15500
Planning Commission	Gannett Ohio LocaliQ	698.5
Planning Commission	American Structure Paint, Inc	49700
Planning Commission	Bricker Graydon LLP	37863.75
Planning Commission	City of Jackson	11432.37
Planning Commission	C.T. CONSULTANTS INC	6301.3
Planning Commission	Bricker Graydon LLP	36672.5
Planning Commission	C.T. CONSULTANTS INC	10931.07
Planning Commission	Bricker Graydon LLP	3931.25
Litter Control	Wex Bank	291.79
Litter Control	Wex Bank	353.04
Juvenile Court	Glacier Mountain Bottled Water	15.5
Juvenile Court	Glacier Mountain Bottled Water	23.5

DEPARTMENT	PAY TO NAME	TOTAL VALUE
Engineer	Vert Auto Service East	120
Engineer	Sugarleaf Power Equipment	220.27
Engineer	Treasurer - State of Ohio	25265.29
Engineer	Ross Auto Parts	1113.83
Engineer	Matsa Tools	91.87
Engineer	Ohio Department of Agriculture	35
Engineer	The Ohio Bridge Corp	8950
Engineer	Old Canal Stop	82.5
Engineer	S & S Aggregator	210.6
Engineer	S & S Aggregator	486.4
Engineer	Modern Office Methods, Inc.	460.19
Engineer	Jack's Tire & Auto Center, Inc	189.33
Engineer	J&M Custom Fabrication LLC	180
Engineer	Hart, Linda	625
Engineer	Fartonal Company	191.21
Engineer	Diamond Mowers, Inc	784.97
Engineer	ATCO International	361
Emergency Management	Joshua Garrett	10.71
Emergency Management	Joshua Garrett	414.6
Emergency Management	Mark Thompson	26.16
Emergency Management	Mark Thompson	10.98
Dog Warden	Cavetrus North America	471.64
Coroner	Central Center, LLC	649.37
Coroner	AT&T Mobility	108.6
Common Pleas Court #2	Cloveneger, Leah	146
Common Pleas Court #2	Office Depot Inc.	431.69
Common Pleas Court #1	Chillicothe Gazette	78.96
Common Pleas Court #1	Sheila R. Skaggs	36.6
Common Pleas Court #1	Sheila R. Skaggs	189.1
Common Pleas Court #1	Sheila Skaggs	37.5
Common Pleas Court #1	Brittany Jadwin	39
Common Pleas Court #1	Office Depot Inc.	59.25
Commissioners	Fisher, Brent	195
Commissioners	Fisher, Brent	170
Commissioners	Fisher, Brent	265
Commissioners	Fisher, Brent	195
Commissioners	Fisher, Brent	205
Commissioners	Fisher, Brent	195
Commissioners	Fisher, Brent	265
Commissioners	Fisher, Brent	195
Commissioners	Fisher, Brent	195
Commissioners	Fisher, Brent	170
Commissioners	Fisher, Brent	170
Commissioners	Fisher, Brent	265
Commissioners	Davis Tire of Chillicothe	24
Commissioners	State Electric Supply, Inc.	687.96
Commissioners	Integrated Protection Services	635.26
Commissioners	Griegby Environmental Control	1600
Commissioners	State Electric Supply, Inc.	131.46
Commissioners	American Electric Power	2948.59
Commissioners	Gla Fiber	113.91
Commissioners	State Electric Supply, Inc.	471.6
Clerk of Courts	Ross County Sheriff	25
Building Department	Quill Corporation	15.76
Building Department	Glacier Mountain Bottled Water	33.5
Board of Elections	Pitney Bowes	182.13
Board of Elections	Eric Rinehart	86.8
Automatic Data Processing	Gordon Florch Company	94.81
Automatic Data Processing	Gordon Florch Co, Inc.	871.48
Automatic Data Processing	CDW Government, Inc.	1354.5
Automatic Data Processing	Verizon Wireless	198.88
Automatic Data Processing	Charter Communications	915
Automatic Data Processing	Verizon Wireless	199.28
Auditor	American Electric Power	3140.96
Auditor	Rutherford, Chare Galin	2092.5
Auditor	Barrington, James E.	825
Auditor	Glacier Mountain Bottled Water	22.25
Auditor	Fried, Claire R. Attorney At Law	952.5
Auditor	Benran, Melinda J	900
Auditor	Benran, Melinda J	1322.5
Auditor	Benran, Melinda J	765
Auditor	Benran, Melinda J	1432.5
Adult Probation	Amazon Capital Services	12.96
Adult Probation	Brandon Puckett	920
Adult Probation	Redwood Toxicology Labors	40.06
Adult Probation	B & C Communications	2619.5
		<b>\$676,146.97</b>

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated August 11, 2025 through August, 2025, in the amount of \$25,701.82 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract(s) or order(s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

TRANSFER OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to transfer \$6,000.00 account code 420-29-07-7103 Contract Services, into account code 420-29-07-7757 Electronic Monitoring, per a request of August 25, 2025 from the Ross County Sheriff.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

Mr. Lowe moved, Mr. Glass seconded, to transfer \$49,600.00 from account code 233-46-85-7103 Contract Services into account codes 233-46-75-7001 Salaries – Occupational Therapy (\$43,000.00), into account code 233-46-75-7017 Medicare (\$600.00) and into account code 233-46-75-7012 OPERS, per a request of August 25, 2025 from the Ross County Board of DD.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, to appropriate \$9,000.00 from Tax Certificate Administration into account code 242-02-00-7550 Other Expenses, per a request of August 25, 2025 from the Ross County Treasurer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

TIME SHEET APPROVED - COUNTY ADMINISTRATOR

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve the time sheet submitted by Bradford M. Cosenza, County Administrator, for the pay period ending August 23, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

ASSET DISPOSAL

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Sheriff Office for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
1	2020 Ford Explorer	003784	Surplus Property
1	2012 Dodge Charger	2C3CDXAG5CH264776	Surplus Property

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve an Asset Disposal Form submitted by the Ross County Prosecutors Office for disposal of the following surplus property of the county as indicated:

QUANTITY	DESCRIPTION	TAG/SERIAL #	METHOD OF DISPOSAL
1	Sony DVD VHS Player	13123	Surplus Property

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners of August 25, 2025, with Commissioners Jack Everson, James E. Lowe, and David Glass, in attendance.

RESOLUTION 035-25  
AMENDMENT TO RESOLUTION 16-33

BE IT RESOLVED, by the Board of Commissioners of Ross County, Ohio, that its previous Resolution 16-33 adopted October 3, 2016, be amended to hereby authorize the Ross County Auditor, to increase the cost of dog license fees for the year 2026 in accordance with Ohio House Bill 59 and subsequent payment to OSU College of Veterinary Medicine as follows:

1 Year Dog License Fees	\$12.00 per dog per ORC 955.14 \$12.00 late fee penalty per ORC 955.05
3 Year Dog License Fees	\$36.00 per dog per ORC 955.14 \$36.00 late fee penalty per ORC 955.05
Permanent Dog License Fee	\$120.00 per dog per ORC 955.14 \$120.00 late fee penalty per ORC 955.05
Kennel Fee	\$60.00 per ORC 955.14 \$60.00 late fee penalty per ORC 955.05

OSU College of Veterinary Medicine: \$ .10 - 1 Yr.; \$ .30 - 3 Yr.; \$1.00 - Permanent per ORC 955.14

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

CHANGE ORDER RICHMONDALE STORM SEWER

Mr. Glass moved, Mr. Lowe seconded, to approve a change order for the Richmondale Storm Sewer project, which is a reduction of \$9.70.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

RELEASE OF FUNDS COMMUNITY DEVELOPMENT BLOCK GRANT BAINBRIDGE WATER IMPROVEMENTS

Mr. Lowe moved, Mr. Glass seconded, to approve the release of funds and certification for federally funded state projects to replace existing water lines and associated structure in the amount of \$720,000.00.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

FORMAL REQUEST TO INCREASE MAXIMUM COMPENSATION LIMIT GOODHUE CONSULTING

Mr. Glass moved, Mr. Lowe seconded, to approve the request to increase the maximum compensation limit by \$10,000 for professional traffic engineering services beginning December 10, 2024, through December 31, 2025.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

REGULAR MEETING OF SEPTEMBER 1 RESCHEDULED

Mr. Lowe moved, Mr. Glass seconded, the regular meeting of the Ross County Board of Commissioners, of September 1, 2025, be rescheduled to September 2, 2025.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

ACCEPTANCE OF SURFACE TRANSPORTATION BLOCK GRANT

Mr. Lowe moved, Mr. Glass seconded, to accept the grant award from Ohio Valley Regional Development Commission. The \$198,000 award will be used for the Pleasant Valley Corridor Feasibility Study. There is a required 10% match (\$19,800) that was previously authorized by the BOC

on May 27, 2025 - Resolution 022-25.

**RESOLUTION 036-25**

**RESOLUTION AUTHORIZING ROSS COUNTY PLANNING & DEVELOPMENT TO ACCEPT THE A WARDED OHIO VALLEY REGIONAL DEVELOPMENT COMMISSION (OVRDC) SURFACE TRANSPORTATION BLOCK GRANT (STBG)**

**WHEREAS**, the Pleasant Valley Corridor Improvements project is a high priority project in Ohio Valley Regional Development Commission's (OVRDC) 2045 Comprehensive Transportation Plan, and  
**WHEREAS**, the Ross County Board of Commissioners intend to perform a comprehensive study of the Pleasant Valley Corridor interchange and associated network to identify and confirm improvements to enhance the safety and reduce congestion. The study will also support economic development, access management improvements, and accommodating multi-modal transportation; and  
**WHEREAS**, Ross County has been awarded Surface Transportation Block Grant (STBG) funding through the Ohio Valley Regional Development Commission in the amount of \$198,000 for preliminary engineering projects and other eligible costs, with a required ten percent local match of the total project cost; and  
**NOW THEREFORE BE IT RESOLVED:**

That the Ross County Board of Commissioners hereby accepts the awarded grant funding through the Ohio Valley Regional Development Commission.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**MONTHLY SEWER SERVICE RATE INCREASED-UNION HEIGHTS SEWER SUB-DISTRICT**

Mr. Lowe moved, Mr. Glass seconded, the monthly rate for sewer service in the Union Heights Sewer Sub-District be increased, effective as of January 1, 2026, from \$30.00 to \$34.00, with an additional increase of \$4.00 in 2027 and 2028.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**REQUEST FOR AIRPORT IMPROVEMENT GRANT PROGRAM FUNDS ODOT M23-38**

Mr. Glass moved, Mr. Lowe seconded, to sign the final reimbursement request, in the amount of \$290.26, in State Fiscal Year 2023 grant funds for the Ross County Shoemake Airport.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**APPLICATION AND CERTIFICATE FOR PAYMENT SETTERLIN BUILDING**

Mr. Lowe moved, Mr. Glass seconded, to approve pay application 5 from Setterlin Building Company for the Ross County Jail Cell Alteration project in the amount of \$92,183.19.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**GLOFIBER BUSINESS COMMERCIAL SERVICES AGREEMENT**

Mr. Glass moved, Mr. Lowe seconded, to enter a five-year agreement with GloFiber for a renewal and upgrade of our existing internet service at the courthouse. We go from 200MB up and down to 500 up and down and lowers the price by \$40/month.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**EXECUTIVE SESSION CALLED**

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 10:30 pm, to discuss Personnel matters.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 10:30 am was adjourned, and the regular meeting resumed at 10:41 am. No action was taken.

**ACCEPTANCE RESIGNATION LETTERS CONTRACT BACK UP INSPECTORS**

Mr. Lowe moved, Mr. Glass seconded, to accept the resignations of David Duckworth, Backup Building Inspector for Ross County, effective immediately (8/25/25), and Keith Putnam, Backup Building Inspector for Ross County, effective immediately (8/25/25).

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes; Motion carried.

**OTHER BUSINESS**


GloFiber – Mr. Gerald Parker, Senior Manager/Field Operations updated the Commissioners on the fiber builds in Ross County. Currently, they have an ACAM (Alternative Connect America cost Model) project taking place (~3,000 additional homes) which needs to be completed by 2028. Also, GloFiber has applied for BEAD (Broadband Equity, Access, and Deployment) funding to build fiber to an additional ~6,000 homes. In addition, they are planning to build fiber to the add-on Sherman Heights Subdivision and Golfview, while identifying other areas within Ross County to build fiber soon.

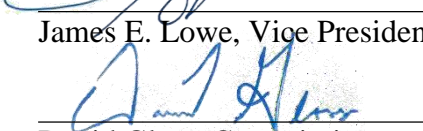
Mighty Children’s Museum – Kelly Pierce, Executive Director, Meredith Tomlinson and Audrey Glass – discussed the expansion plans they have for the museum, using the ACGP funds they were awarded. The estimated cost of the project has increase two fold with inflated prices on materials and the required addition of a sprinkler system throughout the building. They are asking if the Commissioners would be able to provide additional funds in conjunction with the grant funds. The Commissioners will discuss the request and decide if it is feasible.

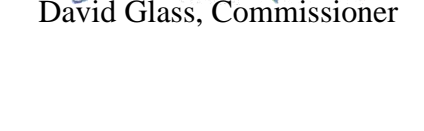
Work Session – Pixelle Response Team

**ADJOURN**

Mr. James E. Lowe, Vice President, adjourned the regular meeting of August 25 at 11:00 a.m., Board of Commissioners of Ross County, Ohio

  
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Jack A. Everson, President

  
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James E. Lowe, Vice President

  
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David Glass, Commissioner